



**SIERRA VISTA AIRPORT COMMISSION
REGULAR MEETING MINUTES
OCTOBER 8, 2008, 6:00 PM
SVMA TERMINAL**

CALL TO ORDER:

Chairman McColley called the meeting of the Airport Commission to order at 6:05 p.m. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Bob Hazlett, Amy Metz, Dick McColley, Steve Ciccanti, John Falzone, Chris Ireland, and Jon Nelson

ATTENDEES:

City of Sierra Vista: Steve Tyminski and Janet Laduke
Public: Valley Owen, Roland Bockhorst, Jim Ruby, Joe Gill, Cliff Van Vleet, Leo Scherping, David Isaak, and Gerard Cullen.

INTRODUCTIONS: Everyone introduced themselves.

ACCEPTANCE OF AGENDA:

Motion made by Commissioner Hazlett to accept the agenda as written. Commissioner Metz seconded the motion. Vote – unanimous. The motion carried.

ACCEPTANCE OF SEPTEMBER 10, 2008 MEETING MINUTES

Motion made by Commissioner Hazlett to accept the minutes as written. Commissioner Falzone seconded the motion. Vote – unanimous. The motion carried.

REPORTS:

Airport Operations Report: Transportation Services Superintendent, Steve Tyminski

Steve reported the following:

- Runway 8/26 distance remaining markers project should be completed by the end of October. NOTAM's will be issued accordingly.
- Z&H Engineering met with Fort Huachuca regarding AWOS/ASOS installation. Preliminary work has begun.
- RFP packets for the FBO have been requested by six agencies. As of today, no proposals have been received. The RFP will be closed and reviewed again after the first of the year.
- Comments have been received for the draft ALP. They are being formalized and will be sent to Coffman Associates for processing.
- The Fly-In is set for November 7th and 8th. The City is requesting volunteers from staff. Janet has been working with Katie Barron and Chairman McColley on advertising.
- Doug is working with Fire Marshals to prepare for hangar inspections. Tenants will be notified of the date.
- The Airport Fuelers have completed CDL training.

Fort Huachuca: Not Present

- At the last Commission meeting, Chairman McColley reported Prescott Flight Service was advising GA pilots the air space was active, when in fact it was not. The Fort needs to contact Prescott and advise them of the correct information.

Chairman's Report: Dick McColley

Update on putting "Ease of flying into FHU" on AirNav: The AirNav site has been updated and has a direct link to the Airport page of the City's website.

Review of Commission member terms/openings: Commissioner Metz is moving out of the area, so there will be a Commissioner opening. Commissioner Falzone said that Bob Shepard, the new EDF Director, is retired from the Air Force and is interested in becoming an Airport Commission member.

ADOT Aeronautics is holding a Regional Public Workshop in Sierra Vista on October 14, 2008 at 1:30 pm at City Hall.

Joe Gill was presented a plaque for his 9 years of service to the Airport Commission.

City Report: Councilman Craig Johnson not present.

Dollar Rent a Car: Lee Gray

No one from Dollar was present.

UNFINISHED BUSINESS:

Update on APC – sponsored WINGS Fly-In event – Commissioner Nelson reported the following:

- The Airport Commission will host the event scheduled for December 6, 2008 from 9 a.m. to 1:00 p.m. at the Southwest AeroTech hangar.
- The seminar focus will be on special-use airspace with emphasis on R2303 and UVS activities.
- Randy Prine (Scottsdale FSDO) will speak on FAAsafety.com and Aircraft maintenance for aircraft owners; Brian Bellerose (ATC Training Officer) will talk about negotiating R-2303 airspace; representatives from Customs/Border Protection and the US Army Training Battalion will address UVS activities; Dave Isaak (Southwest AeroTech) will discuss SWAT's service capabilities, new appliances on the market, etc.
- The event is currently advertised on: SVMA Airport web page; Convention/Visitor's Bureau Calendar of Events; AZ Pilots Association Calendar of Events; and, AOPA Calendar of Events. An announcement will be sent to those registered on FAAsafety.gov when the event is evaluated for WINGS accreditation.

Steve Tyminski advised the event may not be allowed to use City-owned chairs/tables, calling it a "private event." Considering the seminar is Commission-sponsored, he will check the City's policy.

NEW BUSINESS:

Election of new officers: Chairman McColley advised he was available for another term, and Vice-Chairman Nelson also advised he was available for another term. Commissioner Falzone made a motion to elect Dick McColley the Chairman, Jon Nelson the Vice-Chairman, and Steve Ciccanti the Secretary. Commissioner Hazlett seconded the motion. Vote – unanimous. The motion carried.

ACTION ITEMS/ASSIGNMENT LOG:

- Commissioner Falzone will provide an update on his work with the City PIO on Airport advertising/marketing: Commissioner Falzone presented a DRAFT copy of the new brochure to help

promote the Airport. He would like to have the brochure finalized and printed before the Fly-In. The Commission will review and make comments/suggestions as soon as possible.

- Mr. Tyminski will check on the City's policy concerning the APC's use of City-owned chairs/tables for the WINGS seminar.

CALL TO PUBLIC:

Commissioner Hazlett advised he attended the air show in Douglas and they have a nice park with covered picnic tables, parking, restrooms, etc. He would like the Commission to investigate getting a park at SVMA.

Gerard Cullen advised he went to Base Ops and checked the NOTAM's. The NOTAM's did not state anything indicating the airspace was active. Commissioner McColley will contact Greg Harrell.

David Isaak – Southwest AeroTech: David advised that a potential customer called and advised he could not get to their business due to the NOTAM stating the airspace was active.

Gerard Cullen stated his drive through access card would not work at the gate on the east side of the Terminal. Mr. Tyminski said that his card should work at that gate as well as the main gate near hangar "F", and if his card still does not work there, he should have his card checked (at Public Works).

Cliff Van Vleet – EAA: Saturday October 11th the Tucson Airport is having a 60th anniversary celebration. Copperstate is October 23rd through the 26th, the EAA Young Eagles Fly-In is November 7th and 8th, and the Window Rock Christmas airlift is November 15th.

ANNOUNCEMENTS: Commissioner Metz reminded everyone about the "Empty Bowl Project". The fundraiser will be held on October 11, 2008 at the Ethel Berger Center from 11 am. To 2 pm. Participants will receive a lunch of soup and bread, and can keep the bowl. Proceeds will go to the food bank.

ADJOURNMENT: Chairman McColley adjourned the meeting at 7:05 p.m.

Next meeting scheduled for November 12, 2008 at 6:00 PM at the Airport Terminal Building.

Dick McColley, Chairman

Steve Ciccanti, Secretary