



**SIERRA VISTA AIRPORT COMMISSION
REGULAR MEETING MINUTES
FEBRUARY 10, 2010 5:30 PM
SVMA TERMINAL**

CALL TO ORDER:

Chairman Jon Nelson called the meeting of the Airport Commission to order at 5:32 P.M. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Bob Hazlett, Jeff Ingertson, Seth Burgess, Jon Nelson, and Art Weisberger.

ATTENDEES:

City of Sierra Vista: Councilwoman Carol Dockter, Steve Tyminski and Janet Laduke.
Public: Lee Gray, Clifford Van Vleet, Dick McColley, George Pohlman, Jim Ruby, and Valley Owen.

INTRODUCTIONS:

Everyone introduced themselves.

ACCOLADES FOR AVIATORS:

None.

ACCEPTANCE OF AGENDA:

Commissioner Burgess moved, Commissioner Hazlett seconded, to accept the agenda as written. Motion carried (unanimous).

ACCEPTANCE OF JANUARY 13, 2009 MEETING MINUTES

Commissioner Hazlett moved, Commissioner Ingertson seconded, to accept the minutes as written. Motion carried (unanimous).

REPORTS:

Airport Operations Report: Transportation Services Superintendent, Steve Tyminski

- The reconstruction of Runway 12/30 and the realignment of Taxiway "J" projects are continuing. Contractor GRG is projecting that it will take approximately 4 more months to complete the remaining portions of the project. Z&H is still trying to iron out cost issues for Runway 12/30 subgrade treatment before construction can resume. As always, watch for NOTAM's.

- Self-fuel avgas project: the equipment is being constructed and site preparations are being made. Estimated completion date is June 1, 2010.
- There are 3 old small, 3 small new and 1 new large hangars available.
- Doug's hangar maintenance inspection program is still in process.
- AzAA (Arizona Airports Association) Spring Conference will be held in Sierra Vista April 26th – 28th. The Airport Manager has extended an invitation to Airport Commission members to attend. An agenda will be forthcoming with a list of events.
- The process for funding the Fly-In was reviewed. Next month's agenda will include an item to approve the transfer of \$503 from the Airport Commission's budget to help cover fuel expenses.

Fort Huachuca: LAAF Airfield Manager, Carol Thompson (via email to Steve Tyminski)

- Operations are continuing for an exercise operating out of Hubbard until February 26, 2010. Libby ATC services will include February 13th and 20th from 0800 to 1600L.

City Report: Carol Dockter, City Council Liaison

- Carol had nothing to report.

Chairman's Report: Jon Nelson

Airport Vision Statement Update:

1. Members of the Committee are: Jon Nelson, Larry Portouw, Bob Shepard, John Falzone, Carol Dockter, Larry Hampton, Carol Thompson, Lee Gray, Darrell Noble, Miles Richardson, George Pohlman, Alvin Brown, Dave Isaak, Dick McColley, and Jim Ruby.

ACTION: Commissioner Hazlett made a motion to accept the above listed individuals as the Airport Vision Statement Committee. Commissioner Ingertson seconded the motion. Motion carried (unanimous).

The first Committee meeting will be held February 20, 2010 from 8 am to 11 am at the Airport Terminal Building.

2. A Need for City/Army Written Agreements re: Certain Airport Operations:

An incident occurred on February 1, 2010 when a USFS aircraft blew a tire, and the ATC advised that it was the City's responsibility to tow the aircraft off the runway.

Steve advised that the SVMA Rules and Regulations (Section 2, 2.1.3) and the Army Emergency Operations Manual state that it is the responsibility of the aircraft owner to promptly remove a disabled or damaged aircraft from the runway, unless the Airport Manager, FAA or U.S. Army delay the removal pending an investigation of the accident.

Councilwoman Dockter will contact the Sierra Vista Police Department and research what their role is in this type of airport activity. She asked that this item be tabled to the next meeting so that she may have an opportunity to research the issue.

3. Budget Meeting with City re APC Budget Priorities:

- Chairman Nelson and Vice Chairman Falzone met with Steve, Carol and Richard Cayer to discuss the APC's priorities for FY 2011.
- Budget amount requested is \$3,300.

ACTION: Commissioner Ingertson made a motion to accept the proposed FY 2011 budget request of \$3,300. Commissioner Hazlett seconded the motion. Motion carried (unanimous).

Councilwoman Dockter advised that the Airport Commission is scheduled for March 16, 2010 at 3:00 pm for their presentation to the Council.

UNFINISHED BUSINESS:

WINGS Fly-In update:

- Commissioner Hazlett confirmed the date of September 18, 2010. He advised they would be working with the Air Force Association.
- Cliff Van Vleet, EAA Vice President, advised that they would not be able to have the Young Eagles Fly-In at that time. The first weekend in November date stands.
- Commissioner Ingertson is working on getting speakers. He also advised that CAP is considering having a breakfast or lunch as a fund raiser for the local squadron.

AirNav website Update: Carol Thompson

- Carol not present at the meeting to give an update.

NEW BUSINESS:

Fill One Vacant APC Commissioner Position:

- No current applicants at this time. Item tabled until next meeting.

ACTION ITEMS/ASSIGNMENT LOG:

- Carol Dockter will research existing protocols between City Police and Army on Airport Emergency Operations and findings at March meeting. (February 10, 2010)

CALL TO PUBLIC:

Cliff Van Vleet advised there will be a Young Eagles Rally in Sierra Vista on March 27th for approximately 30 kids from SEABHS. He also advised there will be a rally in Nogales in April and one in Benson in May. The event in Benson will be in conjunction with the 10th anniversary of the Benson Airport. He also advised that he won an award from the EAA's Young Eagles Program for having flown the most number of kids in the

United States last year. The award was a 12-DVD set of "King Schools Take-Off Courses." Four other Sierra Vista pilots have previously received the same recognition.

He further advised that there will be an FAA Seminar in San Manuel and Davis Monthan Air Force Base is having an air show in March.

ANNOUNCEMENTS:

None.

COMMENTS FROM COMMISSIONERS:

Chairman Nelson welcomed new Commissioner Arthur Weisberger to his first meeting.

ADJOURNMENT: Chairman Nelson adjourned the meeting at 6:55 p.m.

Next meeting is scheduled for March 10, 2010 at 5:30 PM at the Airport Terminal Building.

Jon Nelson, Chairman

Seth Burgess, Secretary