



**SIERRA VISTA AIRPORT COMMISSION  
REGULAR MEETING MINUTES  
MARCH 10, 2010 5:30 PM  
SVMA TERMINAL**

**CALL TO ORDER:**

Chairman Jon Nelson called the meeting of the Airport Commission to order at 5:30 P.M. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

**ROLL CALL:**

Present: Bob Hazlett, Jeff Ingertson, Seth Burgess, Jon Nelson, John Falzone, and Art Weisberger.

**ATTENDEES:**

City of Sierra Vista: Councilwoman Carol Dockter, Steve Tyminski and Janet Laduke.

Public: Lee Gray, Clifford Van Vleet, Dick McColley, Valley Owen, Waverley Chmura, Beckett Chmura, and Joe Wood.

Fort Huachuca: Carol Thompson.

**INTRODUCTIONS:**

Everyone introduced themselves.

**ACCOLADES FOR AVIATORS AND FRIENDS OF THE AIRPORT:**

Chairman Nelson thanked the airport staff: Doug, Mark and "Iggy," for their quick assistance in averting what might have been a serious issue concerning the Vision Committee meeting on February 20<sup>th</sup>, and for their day-to-day pleasant and efficient demeanor in dealing with pilots at the airport.

**ACCEPTANCE OF AGENDA:**

Commissioner Falzone moved, Commissioner Ingertson seconded, to accept the agenda as written. Motion carried (unanimous).

**ACCEPTANCE OF FEBRUARY 10, 2009 MEETING MINUTES**

Commissioner Hazlett moved, Commissioner Falzone seconded, to accept the minutes as written. Motion carried (unanimous).

**REPORTS:**

**Airport Operations Report:** Transportation Services Superintendent, Steve Tyminski

- The reconstruction of Runway 12/30 and the realignment of Taxiway "J" projects are continuing. Work is to begin again this week. Continue to watch for NOTAM's.

- Self-fuel avgas project: the equipment is being constructed and site preparations should begin within two weeks. Estimated completion date is June 1, 2010.
- There are 3 old small, 3 new small and 1 new large hangars available.
- AzAA (Arizona Airports Association) Spring Conference will be held in Sierra Vista April 26<sup>th</sup> – 28<sup>th</sup>. The Airport Manager has extended an invitation to Airport Commission members to attend. An agenda was sent to the Commissioner for review.

Fort Huachuca: LAAF Airfield Manager, Carol Thompson

- Airfield construction was reviewed.
- Carol reviewed the request for a Young Eagles event on 03-27-10 and advised of the route/runways they would use.
- The Forest Service wants to do controlled burns March 23 through the end of the month.
- C130's will be flying at Hubbard on March 22<sup>nd</sup> through the 25<sup>th</sup>.
- All controllers were re-briefed about ATIS.
- Still looking into correcting the AirNav website.

City Report: Carol Dockter, City Council Liaison

- Carol reviewed the Police Department's procedure with regards to dealing with emergencies at the airport when the tower is closed.
  - Sierra Vista Police Dispatch monitors the emergency broadcast frequency.
  - Upon hearing an emergency call from a local aircraft, they notify Fort Huachuca Emergency Dispatch Center.
  - The emergency is then turned over to them for appropriate response from fire/crash personnel at Libby Airfield.
- After hearing that SVPD dispatch turns the volume down because of all the "chatter," Commissioner Ingertson suggested that the Dispatch Center was monitoring the CTAF frequency rather than the emergency frequency, 121.5 mhz. Carol Thompson will check.
- Carol reminded the Commission that their Budget Presentation is scheduled for March 16<sup>th</sup> at 3:00 pm.

Chairman's Report: Jon Nelson

Airport Vision Statement: Update

- Chairman Nelson reviewed activities of the February 20<sup>th</sup> ad-hoc Vision Committee meeting. The next meeting is scheduled for March 13<sup>th</sup>. Meeting objective is to draft an SVMA Vision Statement.
- AzAA Conference: Commissioners will review the agenda. Chairman Nelson noted with concern that the conference agenda includes a Fort Huachuca tour of UAS operation, but nothing on the City side. He advised he would be willing to conduct a tour of SVMA for conference attendees. Steve will forward the information to Richard Cayer, Operations Manager.

UNFINISHED BUSINESS:

WINGS Fly-In update:

- Commissioner Ingertson advised that there is a conflict with the September 18<sup>th</sup> date. There is an APA event in Mesa. They are considering August 28<sup>th</sup> or September 11<sup>th</sup>.

- Commissioner Ingertson advised that the static display being arranged by the Air Force Association is tentative, and they will give them a little more time and check on their progress in the near future.
- Commissioner Hazlett advised that Davis-Monthan has speakers.
- Lee Gray advised that the Civil Air Patrol is on board with serving a breakfast and lunch for the WINGS attendees.

NEW BUSINESS:

- Fill Remaining Vacant APC Commissioner Position:
  - One applicant was present – Joe Wood. Mr. Wood introduced himself and reviewed his qualifications.
  - **ACTION:** Commissioner Falzone moved to accept Mr. Wood’s application. Commissioner Hazlett seconded the motion. Motion carried (unanimous).
  - Carol Dockter will place the Resolution on the March 25<sup>th</sup> meeting for Mr. Wood’s appointment to the Commission.
- Transfer portion of APC’s FY 2010 funds to Public Works to cover fuel expenses for Young Eagles flights at the November Fly-In/Open House.
  - **ACTION:** Chairman Nelson moved to transfer \$503 from the Commission’s budget to Public Works to offset the cost of fuel. Commissioner Hazlett seconded the motion. Motion carried (unanimous).

ACTION ITEMS/ASSIGNMENT LOG:

Both items discussed earlier in the meeting

CALL TO PUBLIC:

Lee Gray (Dollar Rent-a-Car) advised that they now have a key return box in the Pilot Lounge and a phone which rings directly to their office.

ANNOUNCEMENTS:

None.

COMMENTS FROM COMMISSIONERS:

None.

ADJOURNMENT: Commissioner Ingertson moved to adjourn the meeting. Commissioner Hazlett seconded the motion. Motion carried (unanimous). Chairman Nelson adjourned the meeting at 6:40 p.m.

Next meeting is scheduled for April 14, 2010 at 5:30 PM at the Airport Terminal Building.

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Jon Nelson, Chairman

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Seth Burgess, Secretary