



**SIERRA VISTA AIRPORT COMMISSION  
REGULAR MEETING MINUTES  
FEBRUARY 11, 2009 6:00 PM  
SVMA TERMINAL**

CALL TO ORDER:

Chairman McColley called the meeting of the Airport Commission to order at 6:05 p.m. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Dick McColley, Steve Ciccanti, Chris Ireland, Jon Nelson, Brian Bellerose, Bob Hazlett, John Falzone, and non-voting member Rob Harnage.

ATTENDEES:

City of Sierra Vista: Council Member Carol Dockter, Steve Tyminski and Janet Laduke  
Public: Cliff Van Vleet, Kyle Koski, and Angelo Petropolis.  
FHU Airfield Mgr: Carol Thompson.

INTRODUCTIONS: Everyone introduced themselves.

ACCOLADES FOR AVIATORS:

None.

ACCEPTANCE OF AGENDA:

Motion made by Commissioner Nelson to accept the agenda as written. Commissioner Ireland seconded the motion. Vote – unanimous. The motion carried.

ACCEPTANCE OF JANUARY 14, 2009 MEETING MINUTES

Motion made by Commissioner Hazlett to accept the minutes as written. Commissioner Ciccanti seconded the motion. Vote – unanimous. The motion carried.

REPORTS:

Airport Operations Report: Transportation Services Superintendent, Steve Tyminski

Steve reported the following:

- Z & H Engineering has completed bid of the AWOS/ASOS. The bid came in lower than the amount budgeted. The project should begin in mid-April and will take approximately 90 days to complete.
- Coffman & Associates completed a draft ALP, which will be left in the pilot's lounge for public input. There will be three public meetings held to review the Rules & Regulations and minimum standards. Everything should be completed by July.

Commissioner Bellerose asked Steve about the helipad used by Life Net. Steve advised that their Area Lease Agreement states that they are allowed to land, park and take off from the helipad.

Fort Huachuca: Carol Thompson, Airfield Manager

Carol reported the following:

- The flight check of the new radar has been delayed and they are working with the FAA to resolve the issue.
- They are reviewing the windsock request.

Chairman's Report: Dick McColley

Update on AirNav and City websites: Chairman McColley requested that two or three commissioners take a portion of the AirNav website and review it for errors.

Cowboy Poetry Event: It was reported that over 4,000 people attended. There were no known pilots who flew in for the event nor were their any tie-down fees or fuel sales generated by the event.

Fly Your Local ATC: This event was well received by the Air Traffic Controllers. Six pilots flew 18 ATC's over a three-day period. Carol Thompson presented the pilots with certificates of appreciation. The Commissioners offered to provide the same flights for any new Controllers who may wish to do so.

SVMA Brochure Distribution: Each commissioner was assigned 6 airports to contact to make sure the airports would be willing to display the brochures. The cover letter will be finalized next week. The brochures will be available from the Fuelers for local pilots to take with them when they travel to distant airports.

City Report: Council Member Carol Dockter

- Carol toured the airport with Steve and Doug to familiarize herself with the facility.
- She and Steve looked for areas for the requested snooze room. She took the idea of a snooze room to the Council, and they would like to see some statistics as to how many transient pilots would use it.
- There will be a joint work session with all the Commissions in April to review budget requests.

Dollar Rent a Car: Lee Gray

Not present.

UNFINISHED BUSINESS:

Commissioner Falzone with a review of SVMA night activity:

- There is an average of 6 aircraft each month that land at the airport after business hours.

Snooze room for transient pilots:

- The office that was being leased by TAA is considered by all to be a good location.
- Council Member Dockter advised the Commission that the Council was not receptive to the idea of a snooze room and that the City Manager would request that pilots sign in to track the room's usage.

Advertisement in CAP Magazine

- It was determined that the cost of the advertisement would not be recouped due to the magazines limited circulation.

Commissioner Nelson proposed that this issued be tabled indefinitely. Commissioner Bellerose seconded the motion. Vote – unanimous. The motion carried

NEW BUSINESS:

A discussion on the FY 2010 budget will be placed on the next meeting agenda.

ACTION ITEMS/ASSIGNMENT LOG:

None.

CALL TO PUBLIC:

Angelo Petropolis asked if the City was considering a self-serve fuel facility. This item will be placed on the next meeting agenda.

Commissioner Hazlett reminded everyone that Cochise College is discontinuing their aircraft maintenance program.

Commissioner Harnage advised that he received a call of a downed aircraft near the river in Hereford. CAP, the Cochise County Sheriff's Office and LAAF Tower worked together to solve the problem very quickly and learned that the pilot had returned to SVMA safely.

ANNOUNCEMENTS:

Carol Thompson noted the new PAR approach system will be up soon and ATC will need a lot of practice approaches. We can help them by doing PAR approaches.

ADJOURNMENT: Chairman McColley adjourned the meeting at 7:40 p.m.

Next meeting scheduled for March 11, 2009 at 6:00 PM at the Airport Terminal Building.

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Dick McColley, Chairman

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Steve Ciccanti, Secretary