



**SIERRA VISTA AIRPORT COMMISSION
REGULAR MEETING MINUTES
11 MARCH, 2009 6:00 PM
SVMA TERMINAL**

CALL TO ORDER:

Chairman McColley called the meeting of the Airport Commission to order at 6:06 p.m. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Dick McColley, Steve Ciccanti, Chris Ireland, Jon Nelson, Brian Bellerose, John Falzone, and non-voting member Rob Harnage.

Absent: Bob Hazlett and non-voting member Bob Shepard

ATTENDEES:

City of Sierra Vista: Council Member Carol Dockter, Steve Tyminski and Janet Laduke
Public: Cliff Van Vleet, Kyle Koski and Roland McDonald

INTRODUCTIONS: Everyone introduced themselves.

ACCOLADES FOR AVIATORS:

Bobby Dickens passed the private pilot's written test.

ACCEPTANCE OF AGENDA:

Motion made by Commissioner Nelson to accept the agenda as written. Commissioner Bellerose seconded the motion. Vote – unanimous. The motion carried.

ACCEPTANCE OF FEBRUARY 11, 2009 MEETING MINUTES

Motion made by Commissioner Falzone to accept the minutes as written. Commissioner Ciccanti seconded the motion. Vote – unanimous. The motion carried.

REPORTS:

Airport Operations Report: Transportation Services Superintendent, Steve Tyminski

Steve reported the following:

- Pavex Corporation was awarded the ASOS construction project. A pre-construction meeting is set for one week from today. Watch for NOTAM's.
- The process of creating Minimum Standards and updating Rules and Regulations and Fees and Charges continues. Expect a public meeting in mid-April.
- The City Manager has approved installation of a self-serve fueling station (Avgas only). Project design is underway. Should be completed before fall.
- As part of the American Recovery and Reinvestment Act of 2009, the FAA has approved the reconstruction of Runway 12/30 and the realignment of Taxiway "J". The two projects will become one project, with construction expected to begin mid to late

summer. SVMA is one of six airports in Arizona to receive funding from the stimulus package. The project is estimated at \$6 million.

- The Snooze Room has been approved by the City Manager. Furnishings will not be provided by the City. The City Manager has requested a log be kept to show usage amounts.

Fort Huachuca: Brian Bellerose for Carol Thompson, Airfield Manager

Brian reported the following:

- On March 18th and 19th, 4 F-16's will be conducting low level/high speed maneuvers over the east range.

Chairman's Report: Dick McColley

Update on AirNav and City websites: Chairman McColley sent a draft copy of the AirNav site to Carol Thompson. Commissioner Bellerose advised that the draft had been reviewed by staff.

The new Airport brochures are being sent out at this time by Marie Hansen.

City Report: Council Member Carol Dockter

- The strategic plan review for the past 2 years showed it was very successful.
- There will be a 25% reduction in state-shared revenue.
- There is currently a City hiring freeze.
- The City Manager hopes to give a 2% raise for City employees next year.
- Phase II of the Airport Master Plan will be included in the next 2 year strategic plan.
- The budget Work Session for the Airport Commission is scheduled for April 14, 2009 at 3:30 pm. Carol requested as many Commissioners as possible attend.

Dollar Rent a Car: Lee Gray

Not present.

UNFINISHED BUSINESS:

Snooze room for transient pilots:

- Signs are needed to show the location of the Snooze Room. Doug will order them.
- There needs to be two means of egress in the event of an emergency. Community Development will come out to inspect the area and make recommendations.

Windsock:

- No update at this time.

NEW BUSINESS:

2010 Budget:

- After a discussion about the budget, it was decided the Commission would ask for a budget of \$3,300 for FY 2010.

A motion was made by Commissioner Ireland to make the following budget allotments:

- Fly-Ins - \$1,000

- Open House - \$1,000
- Wings (or similar) events - \$500
- Specialized Advertising (such as AirNav and America's Fly-Ways Magazine) - \$800.00

The motion was seconded by Commissioner Falzone. Vote – unanimous. The motion carried.

The Commission will address these items at the Work Session with the City Council on April 14th.

ACTION ITEMS/ASSIGNMENT LOG:

None.

CALL TO PUBLIC:

Cliff Van Vleet asked how the stimulus money for the Airport was broken down between the two projects. Carol advised the realignment of Taxiway "J" is \$3.5 million, and the reconstruction of Runway 12/30 is \$3 million.

Roland McDonald asked if the hangar leases, which are due to expire at the end of this year, were being included with the other items being reviewed by Coffman and Associates. Steve advised yes, they are being included.

Roland also advised he did not feel hats and shirts for Commission members was a frivolous expense. He advised it is important for the Commissioners to be easily identified at any events.

ANNOUNCEMENTS:

None.

ADJOURNMENT: Chairman McColley adjourned the meeting at 7:46 p.m.

Next meeting scheduled for April 8, 2009 at 6:00 PM at the Airport Terminal Building.

Dick McColley, Chairman

Steve Ciccanti, Secretary