



**SIERRA VISTA AIRPORT COMMISSION  
REGULAR MEETING MINUTES  
NOVEMBER 12, 2008 6:00 PM  
SVMA TERMINAL**

**CALL TO ORDER:**

Chairman McColley called the meeting of the Airport Commission to order at 6:00 p.m. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

**ROLL CALL:**

Present: Dick McColley, Steve Ciccanti, John Falzone, Chris Ireland, and Jon Nelson

Excused: Bob Hazlett

**ATTENDEES:**

City of Sierra Vista: Steve Tyminski and Janet Laduke

Public: Dave Grieshop, Cliff Van Vleet, Richard Kiley, Roland Bockhorst, Angelo Petropolis, Lee Gray, Jimmy Walls, Rob Harnage, Kyle Koski, and Harry Bladow

**INTRODUCTIONS:** Everyone introduced themselves.

**ACCEPTANCE OF AGENDA:**

Motion made by Commissioner Nelson to accept the agenda as written. Commissioner Ireland seconded the motion. Vote – unanimous. The motion carried.

**ACCEPTANCE OF OCTOBER 8, 2008 MEETING MINUTES**

Motion made by Commissioner Nelson to accept the minutes as written. Commissioner Ciccanti seconded the motion. Vote – unanimous. The motion carried.

**REPORTS:**

**Airport Operations Report:** Transportation Services Superintendent, Steve Tyminski

Steve reported the following:

- Runway 8/26 distance remaining markers project has been completed.
- The ASOS installation project has begun.
- Coffman & Associates are working on Phase I of the ALP.
- Human Resources has received 10 applications for the open Fueler/Worker position.

**Fort Huachuca:** Not Present

**Chairman's Report:** Dick McColley

Update on putting "Ease of flying into FHU" on AirNav: The AirNav site has been updated and has a direct link to the Airport page of the City's website.

Review of Commission member terms/openings: There is currently 1 Commission member position open.

City Report: Councilman Craig Johnson

Councilman Johnson advised he and his family are moving out of state at the end of the year. He did not know at this time who the new Airport Commission Liaison would be.

Cochise Poetry & Music Gathering: Dave Grieshop

Dave advised the CVB has produced a handout about the poetry gathering and will be placed in local hotels and restaurants. He also advised the SVAA website references the gathering and tickets could be purchased on-line.

Dollar Rent a Car: Lee Gray

Lee advised business at the Airport has picked up.

UNFINISHED BUSINESS:

Update on APC – sponsored WINGS Fly-In event – Commissioner Nelson reported the following:

- The Airport Commission will host the event scheduled for December 6, 2008 from 9 a.m. to 1:00 p.m. at the Southwest AeroTech hangar. The seminar focus will be on special-use airspace with emphasis on R2303 and UAS activities.
- The following will be speakers at the event:
  - Randy Prine, Scottsdale FSDO and FFAST Program Manager
  - UAS Training Battalion/Army UAS Activities
  - Customs/Border Protection/CBP UAS activities
  - Brian Bellerose, Air Traffic Control Training Officer
  - William Gillies, Luke AFB Airspace Management
  - Dave Isaak/Alvin Brown, Southwest AeroTech
- Councilman Johnson will notify the City Manager of the Commissions' expenditure of approximately \$400 for snacks and lunch. Commissioner Nelson will purchase the items and then be reimbursed by the City.
- Steve Tyminski advised Parks & Leisure Services would be providing 5 tables and 70 chairs for the event. EAA 776 will provide an additional 5 tables.

NEW BUSINESS:

Discussion of the possibility of a public park at the Airport (See October 8, 2008 minutes). Steve Tyminski advised the concept was not requested in the master plan, and the request would have to be made to the City Manager if the Commission wanted the idea to be considered. He also advised there was no funding available.

The consensus of the Commission was to table the item for future review.

Interview of applicants for the open Commission position left by Amy Metz:

- One application was received from the City Clerk's Office from Brian Bellerose, who was not present at the meeting.
- The interview/selection will be tabled until the next meeting.
- A member of the audience asked if additional applications would be accepted. He was advised applications would be accepted and remain on file for a period of 1 year.

ACTION ITEMS/ASSIGNMENT LOG:

Commissioner Falzone will provide an update on his work with the City PIO on Airport advertising/marketing. Commissioner Falzone distributed a final draft of the Airport brochure. He

advised he would like to have it finalized by the end of December, and if anyone had comments or corrections to please notify him as soon as possible.

CALL TO PUBLIC:

Commissioner Ireland advised he viewed a NOTAM said the Airport is closed for UAV traffic.

Angelo Petropolis asked Steve Tyminski if the City was considering the possibility of a self-service fuel island due to the reduction of fueling staff. Steve advised he had previously contacted Air BP and they said there was not enough clearance in the area. Steve advised he would check again, but also noted there is currently no funding available for this project.

Cliff Van Vleet – EAA: Cliff reviewed the Fly-In. He advised 149 students were flown on Friday, and 158 on Saturday. He also advised they fed 320 people breakfast and that the City would be receiving a donation of approximately \$1,000 from the proceeds to go towards next year's event.

ANNOUNCEMENTS:

Chairman McColley advised that the Christmas airlift to Window Rock is on Saturday Nov. 15, and the pilot briefing begins at 7:15 am.

ADJOURNMENT: Chairman McColley adjourned the meeting at 7:05 p.m.

Next meeting scheduled for December 10, 2008 at 6:00 PM at the Airport Terminal Building.

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Dick McColley, Chairman

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Steve Ciccanti, Secretary