



**SIERRA VISTA AIRPORT COMMISSION  
REGULAR MEETING MINUTES  
13 May, 2009 6:00 PM  
SVMA TERMINAL**

CALL TO ORDER:

Acting Chairman John Falzone called the meeting of the Airport Commission to order at 6:00 P.M. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Jon Nelson, Brian Bellerose, John Falzone, Bob Hazlett and non-voting member, Rob Harnage  
Absent: Dick McColley, Steve Ciccanti, Chris Ireland, Bob Shepherd

ATTENDEES:

City of Sierra Vista: Councilwoman Carol Dockter, Doug Strohl  
Public: Cliff Van Vleet, Kyle Koski, George Pohlman, Mark Pitts

INTRODUCTIONS: Introductions not necessary.

ACCOLADES FOR AVIATORS: None

ACCEPTANCE OF AGENDA:

Commissioner Nelson moved, Commissioner Harnage seconded, to accept the agenda as written. Motion carried (unanimous).

ACCEPTANCE OF APRIL 8, 2009 MEETING MINUTES

Commissioner Bellerose moved, Commissioner Hazlett seconded, to accept the minutes as written. Motion carried (unanimous).

REPORTS:

Airport Operations:

Sierra Vista Airport Manager: Airport Supervisor, Doug Strohl

- Runway 12/30 – Taxiway J Project bids opened and the bids were under the estimates. Construction should start by mid July and is a six month project.
- The AWOS project started today and should be completed by mid August.
- The City would like to thank those that attended the meeting and submitted comments for the rules and regulations. The comments will be compiled and forwarded to the consultant after the Airport Commission has submitted their comments.
- The snooze room project is moving along. After my office is moved, the Facilities crew will repaint and replace the carpet.
- Public Works open house is Saturday, May 16.

Fort Huachuca Airfield Manager: Carol Thompson (via email)

- More UAS activity in the Delta for training. The increased ops should be seamless to civilians.
- Libby ATC summer hours starting 6 July 2009 (Monday): 0000-1600 Local (12:00am - 4:00pm).

Chairman's Report: John Falzone

Commissioner Falzone stated he had nothing new to add to either the update on the AirNav.com web site, or the drafting of Airport Minimum Standards/Rules and Regulations by Coffman Associates.

City Report: Councilwoman, Carol Dockter

- City Council is “deep into the budget.” Next meeting is next Tuesday @ 3 PM.
- City is dealing with a large budget (\$88 million) this year due to large number of capital projects and Stimulus funds.
- Mayor Strain “was pleased” with Chairman McColley’s budget presentation last month. The APC’s proposed budget will be approved.
- She enjoyed her ride with Dick McColley in his airplane. Very interesting. She is now aware of the issue concerning the Taxiway J Stimulus project.
- Carol stated that she had a DVD of the May 6 public meeting with Coffman Associates on the draft Minimum Standards and Rules and regulations, but had not yet viewed it. The open discussion that followed revealed apparent confusion about the next steps. The process outlined at the May 6 meeting calls for Coffman Associates to prepare a revised draft based on comments received. This version would then be given to the Airport Commission for review/comment at its June 10 regular meeting, after which a “final draft” would be prepared. Commissioners attending the May 6 meeting were told that the June 10 timeframe was flexible and could be moved to July, if the Commission wanted more time for review. (Unfortunately, none of the City representatives who attended the May 6 meeting were present for this discussion.)

UNFINISHED BUSINESS:

- Snooze Room: Snooze room will be located in a more suitable location (Doug Strohl's current office) near the pilot lounge.
- Windsock: Nothing new to add since Carol Thompson is absent.

NEW BUSINESS:

- Commissioner Hazlett observed that the Airport Manager is “anonymous” at the airport and suggested that his name, office location and phone number be prominently displayed. Following discussion about protocol, Commissioner Bellerose moved and Commissioner Nelson seconded, that this issue be placed on the June agenda and that Councilwoman Dockter in the meantime talk to the City about ramifications.

ACTION ITEMS/ASSIGNMENT LOG:

- Doug Strohl will install directional signs to the pilot Snooze Room. (3-11-09)
- Councilwoman Docker will talk to the City about displaying the Airport Manager’s name/phone at the airport. (5-13-09)

CALL TO PUBLIC:

- George Pohlman announced that SVAA will be holding its quarterly meeting on Saturday, May 30 from 9 Am – 12 noon in the Terminal Building. Dr. Mark Carnett will speak on the FAA’s new policies concerning airmen medical exams.
- Cliff Van Vleet reported on the Arizona Pilot’s Association meeting held in Tucson last Saturday.
- George Pohlman questioned why the west security gate was open. Mr. Strohl said it was to accommodate the Forest Service activities during the current fire-fighting activity.
- Kyle Koski stated that a request has been made for a TFR over the Veteran’s Cemetery for Friday, May 15. Its purpose is to control media aircraft during the internment of the remains of a Civil War soldier discovered recently at a construction project.

ANNOUNCEMENTS: None

COMMISSIONER COMMENTS:

- Commissioner Falzone asked for a list of “shovel-ready” airport projects off the Master Plan. He also wants an agenda item added to the June meeting to discuss “Moving the Border Patrol operations to the City side of the airport.”
- Commissioner Bellerose announced Libby ATC is creating a poster for their Mid Air Collision Avoidance (MACA) program. If you have any pictures (local a/c, runway, facilities) or R-2303 airspace maps that you would like to donate (electronic versions only) for use, please forward them to: *brian.bellerose1@us.army.mil*.

ADJOURNMENT:

Commissioner Falzone adjourned the meeting at 7:50 p.m.

**Next meeting is scheduled for June10, 2009 at 6:00 PM at the Airport Terminal Building.**

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John Falzone, Acting Chairman

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Jon M. Nelson, Acting Secretary