



**SIERRA VISTA AIRPORT COMMISSION  
REGULAR MEETING MINUTES  
MAY 14, 2008, 6:00 PM  
SVMA TERMINAL**

**CALL TO ORDER:**

Vice Chairman Nelson called the meeting of the Airport Commission to order at 6:08 p.m. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

**ROLL CALL:**

Present: John Falzone, Bob Hazlett, Chris Ireland, Amy Metz, and Jon Nelson  
Absent: Joe Gill and Dick McColley

**ATTENDEES:**

City of Sierra Vista: Councilman Craig Johnson, Steve Tyminski and Janet Laduke  
Public: Brian Bellerose, David Isaak, Ron Kline, George Pohlman, Cliff Van Vleet, Leo Scherping, John Kenny, David Greshop, and Lee Gray

**INTRODUCTIONS:**

Everyone introduced themselves.

**ACCEPTANCE OF AGENDA:**

Motion made by Commissioner Metz to accept the agenda as written. Commissioner Falzone seconded the motion. Vote – unanimous. The motion carried.

**ACCEPTANCE OF APRIL 9, 2008 MEETING MINUTES**

Motion made by Commissioner Hazlett to accept the minutes as written. Commissioner Metz seconded the motion. Vote – unanimous. The motion carried.

**REPORTS:**

**Airport Operations Report:** Transportation Superintendent, Steve Tyminski

Steve reported the following:

- The emergency telephone line has been installed and is working.
- The Airport website has been updated.
- The aluminum frame for the AirBP sign is being fabricated by Stronghold Signs and will be installed soon.
- The Public Works Open House is May 17, 2008 from 10:00 am to 2:00 pm. The Commission is invited to share a table with Doug.
- The snack vendor who expressed interest in providing a snack machine at the Airport has since declined.
- The Pilot's Lounge on-site advertising directory is pending.
- The Building Public Use policy is pending.

**Fort Huachuca:** Airfield Manager, Jim Rose. (No Report)

**Chairman's report:** Jon Nelson for Dick McColley

Commissioner Nelson advised that items requested by the Commission for the 2009 budget cycle would need to be ranked in order of priority. However, none of the commissioners present had seen an advanced copy of the draft proposed ranking prepared by Chairman McColley and were not prepared to discuss it. Mr. Nelson suggested that a discussion/vote be postponed to the June meeting so commissioners would have an opportunity to review the advanced draft. Mr. Tyminski advised that a postponement to June will not hold up the Public Works budget process.

Commissioner Metz made a motion to table this item until next month's meeting. Commissioner Falzone seconded the motion. Vote – unanimous. The motion carried.

Commissioner Nelson introduced Lee Gray. Lee is the owner of a new rental car agency in Sierra Vista – Dollar Rent-a-Car. Lee advised that he would be interested in providing rental car services at SVMA.

**City Report:** Councilman Craig Johnson

- The budget Work Sessions would begin the week of June 16<sup>th</sup> at 3:00 each day and are open to the public. He further reported that he and Commissioner Gill have been working on a PowerPoint presentation for the Airport Commission's Report to the Public.
- The APC Resolution requesting approval of the Airport Commission's revised purpose statement was approved by the Council at the May 8<sup>th</sup> meeting.

Commissioner Metz asked if the City's Finance Department was in "panic mode" due to the state's budget shortfalls. Councilman Johnson advised that the budget is scrutinized every year at this time. He further advised that the Parks & Leisure Services Department would be going back to an enterprise fund next fiscal year, instead of relying on General Fund monies.

Ron Kline asked about the RFP for the Airport Manager. Councilman Johnson advised that the RFP for the FBO would be completed prior to advertising for an Airport Manager.

**Cochise College:** Darrell Noble not present.

**Cowboy Poetry Fly-In:** David Grieshop advised that the next scheduled Cowboy Poetry event would be held February 6<sup>th</sup> – 8<sup>th</sup>, 2009. He is working on a discount package for hotels, restaurants and rental cars with local businesses. He suggested that the aviation community might consider sponsoring a Fly-In in conjunction with the event and will gather the information and give to the Airport Commission for advertising. Mr. Grieshop hopes to complete most of the planning by August, 2008.

**UNFINISHED BUSINESS:**

Changes to the draft "Public Notice" and "Information Packet" for the FBO were made at a special work session on April 12, 2008. Commissioner Falzone made a motion to accept the changes to the RFP. Commissioner Hazlett seconded the motion. Vote – unanimous. Motion carried. Councilman Johnson will present the approved documents to the City Manager.

**NEW BUSINESS:** Consider adding a non-voting member to the Commission

Steve Ciocanti was unable to attend tonight's meeting, but Commissioner Nelson read an email from him reaffirming his desire to serve as a non-voting member of the Commission.

Commissioner Falzone made a motion to accept Steve Ciocanti as a non-voting member of the Commission. Commissioner Hazlett seconded the motion. Vote – unanimous. The motion carried.

**ACTION ITEMS/ASSIGNMENT LOG:**

- 1) Councilman Johnson – APC's new Purpose Statement was approved by the City Council at its Work Session on April 15. (Completed)
- 2) Dick McColley: E-mail the approved Public Notice and Information Packet to Councilman Johnson. (May 14, 2008)

- 3) Brian Bellerose will check with the Army public affairs office to find out if there is a file containing information on previous airshows at FHU that would be useful in deciding whether another airshow may be worth considering. (May 14, 2008)

**CALL TO PUBLIC:**

Steve Tyminski reported that Janet Laduke was recently awarded Employee of the Year for Public Works. He also advised that yesterday was his last final exam and that he had completed his Bachelor's Degree.

Brian Bellerose – LAAF Air Traffic Controller Training Officer asked about the feasibility of having an air show. Leo Scherping advised that air shows are very expensive and often lose money rather than make money. George Pohlman advised that an air show is a jointly funded event between the City and the Army. The Commission and audience were all interested in pursuing the idea further.

George Pohlman, representing the Arizona Pilots Association, advised that he has raffle tickets for sale. The tickets are for a Garmin 496 and are \$10 each or 6 for \$50. The drawing will be held at Copperstate on 10-26-08.

Leo Scherping gave kudos to the City and Airport Commission for the new signage, but noted that the door into the Fueler's office needed to have a sign saying the hours it is open. He also advised that the EAA would no longer be sponsoring regional fly-ins, such as Copperstate. Steve asked what effect it would have on the Fly-In at SVMMA. Leo advised that there would be no changes to the local fly-ins, only regional fly-ins.

**ADJOURNMENT:** Commissioner Nelson adjourned the meeting at 7:15 p.m.

Next meeting scheduled for June 11, 2008 at 6:00 PM at the Airport Terminal Building.

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Jon M. Nelson, Vice Chairman

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Joe Gill, Secretary