



**SIERRA VISTA AIRPORT COMMISSION
REGULAR MEETING MINUTES
OCTOBER 14, 2009 6:00 PM
SVMA TERMINAL**

CALL TO ORDER:

Chairman Dick McColley called the meeting of the Airport Commission to order at 6:02 P.M. in the Terminal Building of the Sierra Vista Municipal Airport, 2100 Airport Avenue.

ROLL CALL:

Present: Bob Hazlett, Dick McColley, Steve Ciccanti, Jeff Ingertson, and Jon Nelson.

Absent: John Falzone and non-voting member Bob Shepard. Chris Ireland (resigned),

ATTENDEES:

City of Sierra Vista: Councilwoman Carol Dockter, Steve Tyminski and Janet Laduke.

LAAF Airfield Mgr: Carol Thompson

Public: Cliff Van Vleet, Larry Portouw, Allan Merrick, Ben Smart, Seth Burgess, Darrell Noble, and Lee Gray.

INTRODUCTIONS:

Everyone introduced themselves.

ACCOLADES FOR AVIATORS:

None.

ACCEPTANCE OF AGENDA:

Commissioner Nelson moved, Commissioner Hazlett seconded, to accept the agenda as written. Motion carried (unanimous).

ACCEPTANCE OF SEPTEMBER 9, 2009 MEETING MINUTES

Commissioner Hazlett moved, Commissioner Ciccanti seconded, to accept the minutes as written. Motion carried (unanimous).

REPORTS:

Airport Operations Report: Transportation Services Superintendent, Steve Tyminski

- Minimum Standards and Rules & Regulations were approved by the City Council and are posted on the City web site.
- The reconstruction of Runway 12/30 and the realignment of Taxiway "J" projects are continuing. The contractor advises the project is 65% complete. Watch for NOTAM's.
- The Snooze Room sign-in log shows three people have signed the log book since September 15, 2009.
- The Fly-In is scheduled for November 6th and 7th.

- A JN4 “Jenny” model aircraft is to be displayed at the Airport. This item is on loan from the Fort Huachuca museum and will be set up around the 19th of October. There will be a small ceremony and photo opportunity. Members of the Airport Commission will receive an invitation and members of the public are welcome to attend.
- The Airport brochures are being printed and should be available within two weeks.
- The City sponsored workshop for all commission and committee members titled “Arizona Open Meeting Laws” was not attended by any Airport Commission members. Steve has asked the City Clerk to prepare an abridged version of the material for presentation prior to an Airport Commission meeting in the near future.

Chairman McColley asked Steve the status of Fees and Charges schedule. Steve advised the City Manager was in the process of reviewing it and there would not be a public comment period.

Fort Huachuca: LAAF Airfield Manager, Carol Thompson

- Friday October 16th, there will be an airfield attack exercise. The Marines from Yuma will be simulating a hostile takeover of the airfield from 1830 to 2030. Check NOTAM's.

Chairman's Report: Chairman McColley

- AirNav website: Not yet updated. Carol Thompson is working on changing the directory.

UNFINISHED BUSINESS:

- Snooze Room furnishings for transient pilots: a second recliner is needed. Commissioner Nelson asked if there were funds in the budget for furniture. A review of the budget revealed that there is no money for furniture. Commissioners Hazlett and Ciccanti advised they would each donate \$100 towards the purchase of a new chair.
- Wind sock height extension: No further update at this time.
- WINGS Fly-In update: Commissioner Nelson has accomplished the following:
 - The Commission, no later than the December meeting, should select a date in the February-April time-frame (in conjunction with another City event?).
 - The Commission's objective and main interest in hosting the Fly-In is to reduce restricted airspace incursions and to educate pilots about procedures for arriving and departing the airspace...To convince pilots “Sierra Vista is a Friendly Place to Fly.”
 - Alerted Carolyn Santucci (CVB) who will watch for another event during this time period that might serve as an additional draw for fly-in visitors.
 - Bill Turner (Imperial County [CA] Airport Manager) offered some good ideas for topics, including flight precautions when flying near the US-Mexico ADIZ.
 - Other ideas for topics that came from last year's Seminar included Aviation WX unique to SE Arizona; Piloting Techniques; On-Line Pilot Resources.
 - Another possible speaker is Chris Hansen, Luke AFB Flight Safety, who was unable to speak at last year's event about “Jet Training Activities Around Luke AFB.”
 - Howard Deever (Arizona Pilot's Association) offered the association's sponsorship and assistance. He also assured the SE Arizona FFAST Team “is ready to help.”
- Commissioner Nelson asked for a volunteer to take over the WINGS program for next year. Commissioners Hazlett and Ingertson volunteered to take over the planning of the event. Mr. Lee Gray (Dollar Rent-A-Car) also offered to assist.

NEW BUSINESS:

- SVMA advertisement in Air Nav: Chairman Ingertson made a motion to fund the Air Nav ad for the next year. Commissioner Ciccanti seconded. Motion carried (unanimous). Mr. Tyminski stated he will accept this action as the Commission's official request to the City for funding approval.
- Ad in CAP magazine: After a brief discussion, it was the consensus of the commissioners the limited circulation of the magazine did not justify the cost of an ad.
- Candidates for two open APC positions:
 - Banning Smart: the Commission interviewed Mr. Smart.
 - Seth Burgess: the Commission interviewed Mr. Burgess.
 - Commissioner Nelson made a motion to nominate Mr. Burgess for the Airport Commission. Commissioner Hazlett seconded the motion. Motion carried (unanimous).
 - Commissioner Nelson made a motion to hold the second position open. Commissioner Hazlett opposed. Motion carried.
- Election of Officers:
 - Chairman McColley made a motion to nominate Jon Nelson for Chairman. Commissioner Hazlett seconded the motion. Motion carried (unanimous).
 - Commissioner Nelson made a motion to nominate John Falzone for Vice-Chairman. Commissioner Hazlett seconded the motion. Motion carried (unanimous).
 - Commissioner Ingertson made a motion to nominate Steve Ciccanti for the Secretary position. Commissioner Nelson seconded the motion. Motion carried (unanimous).

ACTION ITEMS/ASSIGNMENT LOG:

- Commissioner Falzone will email the marketing plan recommended by the Task Force to the Commission members: Commissioner Falzone emailed the recommendations. Chairman McColley will forward to the other Commissioners. Item tabled until the next meeting.
- Councilwoman Dockter will take the nominations to the Council for approval. Commissioners Falzone, Hazlett and Ingertson approved by the Council.
- Changes to Airport brochure: Chairman McColley and Carol Thompson reviewed changes to the brochure with Katie Barron of the City's PIO office. Chairman McColley noted several errors in the brochure and asked if the Commission would be able to review it prior to printing. Steve advised his request for a final review by the Commission was denied. The airport diagram which is not accurate, and was asked to be removed, was not removed.
- Add an agenda item for the December meeting under Unfinished Business: *Selection of a WINGS Fly-In date.*

CALL TO PUBLIC:

Cliff Van Vleet advised Copper State Fly-In is October 22nd thru 24th in Casa Grande.

Allan Merrick advised he is interested in being a passenger for the Window Rock Christmas air-lift.

Lee Gray – Dollar Rent a Car advised he has been successful with the hourly rentals to pilots coming into SVMA.

ANNOUNCEMENTS:

Commissioner Nelson advised he would be out of the area for 5 weeks beginning October 28.

Commissioner Nelson extended his appreciation and best wishes to outgoing Chairman McColley. Carol Dockter and Steve Tyminski presented a plaque to Chairman McColley for 7 years of service on the Airport Commission. Chairman McColley thanked the City staff and Airport Commission.

COMMENTS FROM COMMISSIONERS:

Commissioner Hazlett advised the Jenny has an OX-5 engine, and he is a member of the OX-5 Club.

Janet reminded the Commission the next regular meeting date falls on November 11th, which is Veteran's Day. Commissioner Hazlett made a motion to cancel November's meeting. Commissioner Ciccanti seconded the motion. Motion carried (unanimous).

ADJOURNMENT: Chairman McColley adjourned the meeting at 7:30 p.m.

Next meeting is scheduled for December 9, 2009 at 6:00 PM at the Airport Terminal Building.

Dick McColley, Chairman

Steve Ciccanti, Secretary